

# Project 1.2 Work Team Meetings - Summary

## Project 1.2 - Deploy Limited CARS Study Application for Wisconsin

**Completion Date:** March 21, 2005

**Project Champion:** Phil DeCabooter, Wisconsin DOT

**NWP Project Cost:** \$7,500

**Project Objective:** The goal of this project was to deploy limited CARS along I-94 in Wisconsin to demonstrate the capabilities of a traveler information system and also demonstrate how information could be exchanged between Wisconsin and Minnesota as a trial multi-state 511 communications system.

**Project Documents:** Project 1.2 Recap and Lessons Learned (available on the North/West Passage website – <http://nwpassage.info>)

**Project Meetings and Highlights:** The following information describes highlights throughout the duration of the project along with a summary of each project team meeting.

### *March 21, 2005*

- A summary document highlighting lessons learned was developed by Castle Rock and submitted to the Project Work Team as the final deliverable on March 11, 2005. Wisconsin DOT is intending to continue meeting internally to discuss options for proceeding with a reporting system.

### *February 2005*

- This project is complete. A summary document is being developed by Castle Rock.

### *December 15, 2004 Work Team Recap Meeting*

- A recap of Project 1.2 was presented by Castle Rock. The presentation focused on a recap of the project objective, the training, the trial period, and lessons learned with other deployments of condition reporting systems across the country.
- The trial period indicated that the users were unanimous in endorsing a reporting system. Each district would benefit from the timesavings.
- The group concluded the meeting indicating that the trial period of CARS was successful and the next step is to meet internally in Wisconsin to begin discussion on moving towards a reporting system or revamping the 1-800-ROADWIS telephone number.
- Castle Rock will develop a summary document of Project 1.2 for the North/West Passage corridor.

### *November 10, 2004 Work Team Meeting*

- The group discussed the training held on November 9, 2004. There was an issue with operators being able to access the system via the web. The Wisconsin DOT staff worked on correcting the problem. The start date of the trial period was pushed back to November 17, 2004.
- The group indicated that based on the feedback from the operators, Wisconsin DOT staff will need to assess recommendation for moving towards a reporting system or revamping the 1-800-ROADWIS telephone number.

### *November 9, 2004 CARS Training in Eau Claire, Wisconsin*

- 2 training sessions were held, with a total of 10 operators participating
- A training manual was provided to assist operators as different options and scenarios were stepped through

- The training focus on explaining Project 1.2 of the North/West Passage Project, describing CARS, demonstrating the system, and hands on entry of the system.

*July 27, 2004*

- State Patrol representative from Wisconsin's District 6 visited the TOCC in Rochester, Minnesota to observe operational procedures for CARS data entry.

*June 24, 2004 Work Team Meeting*

- The group identified expectations for the actual trial period of deploying limited CARS in Wisconsin.
  - Timeline – November 13-December 10, 2004 during the hunting season in Wisconsin
  - Location – Minnesota/Wisconsin border to Osseo, Wisconsin on I-94
  - Staff – District 6 State Patrol operators will enter CARS events during the trial period
  - Daily Entries – Minimum of 4 times per day, concurrent with their data entry in 1-800-ROADWIS
  - Training – Mn/DOT staff and Castle Rock will provide training to Wisconsin State Patrol District 6 communications staff in early November.

*June 18, 2004 Wisconsin Internal Meeting*

- Key individuals met with Wisconsin State Patrol to discuss District 6 State Patrol staff assistance for the CARS pilot project. The group concluded to train staff during the beginning of November and to hold the testing shadow mode pilot project from November 13 – December 10, 2004.

*June 4, 2004 Wisconsin Internal Meeting*

- Key individuals met with Wisconsin State Patrol to request approval to move forward with Project 1.2. Wisconsin State Patrol approved Project 1.2 using District 6 State Patrol dispatch staff to demonstrate the capabilities of CARS.

*May 20, 2004 Work Team Meeting*

- A Prospective Wisconsin Reporting System Operational Diagram was developed that outlined one option to accomplish the goals of the project. The diagram explained that the project would operate in a shadow mode, District 6 in Wisconsin would be the trial location, data would be entered by District 6 dispatch at the same time they enter information into the 1-800-ROADWIS system, and training staff would take approximately two hours. The group agreed on moving forward with the information outlined in the diagram, but needed approval from the Wisconsin State Patrol.

*April 13, 2004 Wisconsin Internal Meeting*

- Key individuals held an Internal Stakeholder Meeting in Wisconsin to discuss feasibility of incorporating CARS application. The group discussed what data would be collected for the project, what staff would be responsible for the data, what CARS training would be needed, etc. The group agreed that a tighter scope was needed. The consensus of the group was to form a smaller group that would develop a detailed road map of training, staff commitment, time, etc. for using CARS.

*March 9, 2004 Project Kickoff Meeting*

- The group discussed the background of the North/West Passage project and the specifics of Project 1.2. The outcome of the discussion was the decision to hold an internal meeting with Wisconsin staff to determine what Wisconsin would get the most benefit for the \$7,500 of funding identified for this project. After a consensus of what the project's focus should be, the project could move forward.